

This is a list of annual deadlines for your convenience. Please submit all necessary information ahead of time in order to ensure timely processing. Thank you.

Task	Information Due	Deadline
Payroll Tax Deposits	8 th each month	14 th each month
Sales Tax	8 th each month	19 th each month
Quarterly Returns	1/10, 4/9, 7/10, 10/10	1/31, 4/30, 7/31, 10/31
1099 & W-2	1/10	1/31
1065 & 1120-S	2/22	3/15
Tangible Returns	3/11	4/1
1040 & 1120	3/25	4/15
Florida Annual Reports	4/24	5/1
Payroll	4 days before processing	varies by client